



**Documents to be produced at the time of Admission :**

- (i) Original Admit Card of the H.S.L.C / CBSE Examination.
- (ii) Original Mark sheet of the last examination appeared.
- (iii) Two copies of passport size photograph of the candidate.
- (iv) Caste Certificate (Original)
- (v) Original Registration Card
- (vi) Pass/Character certificate from the Headmaster / Principal of the last Institution attended

**DECLARATIONS**

**Declaration by the candidate**

*I declare that the above information is true and correct to the best of my knowledge and belief. I also agree that my admission is liable to be cancelled at any moment if I am found to suppress or distort any information furnished in my application.*

Place :

Signature of the applicant

Date :

**Declaration of the Guardian:**

*I hereby declare that I have known the financial obligation of my ward and I can afford to pay all the costs and I undertake to pay the tuition and other fees payable to the college under the rules in force & which may be framed from time to time by the Management. I am aware that the fee paid to the College for admission will be forfeited in case of his /her discontinuation of the studies for any reason. I also stand by the declaration given by my son /daughter to the College.*

Place :

Signature of the Parent/ Guardian

Date :

**CODE OF CONDUCT**

To

The Principal

I.....have read the rules and regulations for my admission into H.S. (Arts/Science)

1. I do hereby undertake that I will not cause any damage/deface to any property of the College and Hostel such as Buildings, Furniture, Electrical Fittings, Laboratory equipment, sports equipment etc. and any public property.
2. I will regularly attend all my classes throughout the year and I will maintain a minimum of 75% of attendance as per the rules. If for any unforeseen reason I am not able to attend the classes for a long time without prior intimation to the Director, I will not be allowed to appear college Examinations
3. I will appear for all the Terminal Tests and Examinations conducted by the College, without fail.
4. I will submit all the Assignments, Record Books, Home Work etc., in time for the purpose of continuous evaluation. I shall make an earnest attempt to achieve academic improvement in all the subjects throughout the year.
5. I shall keep up the good name of the College in all my thoughts, behaviour and actions.
6. I shall be disciplined in the College premises and not cause any interference in the process of learning.
7. I shall not indulge in ragging or in any other kind of misbehaviour.
8. I shall implicitly accept the decision of the Management as final in all matters of discipline.

Place :

Signature of the applicant

Date :

**FOR OFFICE USE ONLY**

Admitted /Not Admitted

Roll No.

**STREAM : Arts / Science**

Sec.

Verifying Officer

Principal

Chairman, Admission Committee